

**College of Arts and Sciences**  
**Budget and Steering Committee**  
**May 25, 2011**

**Minutes**

Attendance:

Dean Cass, Chenoweth, Cappel, Fassett, Terry Jones, Holloway, Hill, Casey, Haedicke, Frye, Vangelisti, Kuanliang, Krishnamurthy, Thameling, Hanser,

The College of Arts & Sciences is planning for budget cuts that could be up to 2 million dollars. Much of the first million in budget cuts will come from faculty attrition.

Future funding of departments is likely to be connected to increasing the number of majors.

The Administration is committed to not cutting any programs due to budget cuts.

The College of Arts & Sciences has some personnel problems that other Colleges are not experiencing (i.e. finding replacement faculty for Biology).

The CAS had 10 low completer programs. The administration was able to save 9 of the 10.

There was a long discussion about the restructuring of the Department of Chemistry.

Chemistry could possibly combine with Biology or ASEP.

Some programs were combined to increase the total number of majors (i.e. Music and Music Education).

There was a discussion about maintaining the Dean's Research Fund (DRF).

The Dean asked the committee to brainstorm budget cuts at the University level:

Residential Life, cut the percentage of funding for Athletics, Graphic Services, fewer upper administration, reduce or eliminate remedial courses, Student Success Center, Social Activities, replace telephones with Skype, replace Zimbra with Gmail.

There was a discussion about fees for field classes:

The Board would not allow fees for a Biology field course recently.

Fees must be justified: What are the fees used for and potential outcomes.

The Dean asked the committee to think of areas we could expand.

To be discussed at next week's meeting.

The next meeting will be June 1, 2011 at 1:00 PM in the Dean's Conference.